



## **E-MAIL COMMUNICATION**

As a Montessori school, we are very concerned about the environment. In that regard, we would like to start sending out all of our school correspondence via e-mail. This will include, but not be limited to, Monthly Newsletters, School Announcements, Invoicing and Billing Information. All financial information will be sent through a secure server. On the spaces below, please provide an e-mail address (or two, if indicated) that you would prefer that we use.

### **STUDENT NAME:**

Monthly Newsletter,  
School Announcements,  
General Correspondence (up  
to 2 e-mail addresses may be  
provided)

\_\_\_\_\_  
Parent Name/E-mail address

\_\_\_\_\_  
Parent Name/E-mail address

Can we include this email information  
into our school directory that is shared Yes \_\_\_\_\_ No \_\_\_\_\_  
with other IMSchools families

Invoicing and Billing Information  
(1 e-mail address may be provided) \_\_\_\_\_  
Parent Name/E-mail address

I, \_\_\_\_\_, authorize International Montessori Schools to use  
the above e-mail address(es) above as indicated and understand that they will not be  
given to a third party without my express consent.

\_\_\_\_\_  
PARENT SIGNATURE

\_\_\_\_\_  
DATE

Thank you in advance for your cooperation with this matter. At IMSchools, we are  
constantly striving to improve your child's learning experience and bring those lessons  
directly into your home.

**Great Valley**  
75 Lancaster Avenue  
Malvern, PA  
19355  
610.240.0442

**Malvern**  
315 Central Avenue  
Malvern, PA  
19355  
610.644.2221

**Paoli**  
1510 Russell Road  
Paoli, PA  
19301  
610.640.3864

**Royersford**  
70 Buckwalter Road,  
Suite 750  
Royersford, PA 19468  
610.948.4264

**West Chester**  
1385 Birmingham Rd.  
West Chester, PA  
19382  
610.399.6699

**Wilmington**  
1 Middleton Drive  
Wilmington, DE  
19808  
302.235.2554